

## **Broughton Playing Field and Village Hall Association Committee Meeting**

### **MINUTES of meeting: 12 August 2019**

**Present at the Meeting:** Clive Gresham (CG) (Chair), Tim Durdin (TD), Gaynor Ireland (GI), Bryony Gates (BG), Phil West (PW), Shelagh West (SW), Mary Rust (RT), Barry Steptoe (BS), Eric Wells (EW), Richard Tyler (RT).  
**Observers:** Judith McQuaid (JM)

**Quorate:** Yes

<b>Item No</b>	<b>Agenda Item</b>	<b>Agreed Action</b>	<b>Owner</b>	<b>Date</b>
<b>1.</b> 2019/144	<b>Welcome &amp; Apologies:</b> Apologies were received from Barbara Zutshi, Simon Aston Claire Tilley, Ravi Zutshi, Jayne Smith, Katie Hodgson			
<b>2.</b> 2019/145	<b>Minutes of Meetings held – 08 July 2019</b> The minutes of the Committee Meeting held on 08 July 2019 were approved and will be published			
<b>3.</b> 2019/146	<b>Matters Arising</b> Completed actions 2018/078 2019/110 2019/120 2019/125 2019/132 2019/137 All other outstanding items were updated and/or moved forward to next meeting. MR asked in view of the Red Lion reopening, would that stop us from applying for an alcohol license. The cost is £190, and it was agreed we should still proceed. EW is an ex-licensee, this may be helpful for the application			
<b>4.</b> 2019/147	<b>Treasurer's Report</b> TD circulated a brief report prior to the meeting. TD is to challenge the footprint of the VH with regards to rate costs.	Clarify rates assessment	TD	09.10.2019
<b>5.</b> 2019/148	<b>Projects - update</b> Skatepark – Awaiting Mick George response in early November		Develop ment Team	
2019/149	Changing room/Toilets alterations are due to be completed by Wednesday. Water heater has been added for hot water to sinks so there will be an additional cost to final bill		Develop ment Team Ongoing	
2019/150	The temporary store in the old Committee room has been removed and has given space to potentially create another meeting room. Kennedys and Concept Flooring have been contacted to quote for a new floor.		Develop ment Team Ongoing	
2019/151	Ariel runway and trim trail has been priced at just over £26,000. The Committee agreed to add this to the development plan. TD suggested that we should display the information on this project at the Village Show and Fun Day. Also, perhaps with a visual block chart for the residents of the village to how their preference for projects			
2019/152	BG would like the minutes to record a huge Thank You to CG for all his hard work over the summer with the changing room and other projects.			
<b>6.</b> 2019/153	<b>Bookings</b> <b>Regular –</b>			

	<p>Kettering Football club have introduced another team, making 6 teams in all. There is room for 1 more team on a Sunday morning on the far pitch.</p> <p>The following groups have all ended their regular bookings:</p> <ul style="list-style-type: none"> <li>• Toy box</li> <li>• Table tennis</li> <li>• Chair yoga</li> <li>• Desborough &amp; Rothwell Football team</li> <li>• Rising Sun Football team</li> <li>• Rewind</li> </ul>			
2019/154	<p><b>Occasional –:</b> A guitar club is planning to use the Meachem Room on Wednesday afternoons from September and might become a regular hirer.</p> <p>A party being held on 9 Nov has requested permission to use a firework box. For insurance reasons the committee cannot officially give permission</p>			
<b>7.</b>	<b>Premises</b>			
2019/155	<p><b>Maintenance –</b></p> <p>PW has contacted Kettering Borough Council to provide an additional wastebin. The cost of collection will double by £370 annually.</p> <p>It was agreed that instead of having another bin, we increase the collection to weekly rather than the current fortnightly. Starting from October</p>		PW	
2019/156	PAT tests, all items passed except for 2 kettles. One has been replaced and another is to be purchased			
2019/157	John the Paint has painted the kitchen, cost £214, John also donated some tiles which Ravi has fitted.			
2019/158	Hinges on oven door have dropped again. BG and BZ to discuss a solution or cost new oven		BG/BZ	
2019/159	Need to purchase: Toilet roll Holder, towel holder, caution hot water signs		PW/CG	30.09.2019
2019/160	Corridor and floor need to be repainted	Discuss with Simon Aston	BG	30.09.2019
2019/161	<b>Health &amp; Safety-</b> nothing new to report			
<b>8.</b>	<b>Outstanding Actions List –</b>			
2019/162	<p>2019/141 defibrillator</p> <p>Approx. £1200 to purchase</p> <p>Northants Football Association are selling defibrillators for £695</p> <p>GI to contact British Heart Foundation to establish criteria for them to provide one.</p> <p>It was suggested that perhaps the Parish Council could be approached for assistance in purchasing one</p>			
<b>9.</b>	<b>Any other Business-</b>			
2019/163	TD has received card readers and pin numbers from bank as they move towards single signature accounts. How this would affect the constitution and grant applications needs to be investigated. CG is keen to investigate ability to use online banking to make payments. Requires investigation		TD	09.10.2019
2019/164	Julie Doyle has been awarded £125 for services in the village and would kindly like to donate it to the Village Hall fund. CG to send formal thank you.		CG	
2019/165	No other business raised, and the meeting closed at 9.30pm			
	<p><b>Next Meeting:</b></p> <p><b>09 September 2019 at Village Hall</b></p>			