

Broughton Playing Field and Village Hall Association Committee Meeting

MINUTES of meeting: 08 April 2019

Present at the Meeting: Clive Gresham (CG)(Chair), Tim Durdin (TD), Bryony Gates (BG), Gaynor Ireland (GI), Phil West (PW), Jayne Smith (JS), Mary Rust (MR), Shelagh West (SW).
Observers: Rebecca Fox (under 5's)

Quorate: Yes

Item No	Agenda Item	Agreed Action	Owner	Date
1. 2019/065	Apologies: Barbara Zutshi, Eric Wells, Barry Steptoe, Judith McQuaid, Richard Tyler			
2. 2019/066	Minutes of Meeting – 12 March 2019 The minutes were approved and will be published			
3. 2019/067	Matters Arising Completed actions 2018/186 2019/011 2019/027 2019/048 2019/054 2019/055 2019/057 All other outstanding items were updated and/or moved forward to next meeting. There were no other matters arising.			
4. 2019/068	Treasurer's Report TD circulated his report via email. A copy is attached to the minutes. To maintain a balance between ongoing expenses and income ways to increase income were discussed The intention is not to be a profit-making organisation but to be able to keep the Village Hall finances on an even keel. With rising electricity and running expenses the following increases in rental prices were approved: Football pitch rental cost £45 Hall hire base cost to be increased from £7 to £7.50 per hour Storage Units increase of £20 per year to £170			
5. 2019/069	Projects - update Work is taking place in the kitchen to upgrade the electrics.			
2019/070	CG circulated update from project team detailing ongoing projects			
2019/071	Car Parking update – no further response from Northants County Council. CG has requested a quote for new sign for Hall Parking		CG	
2019/072	Changing rooms - quote has been received from Steve Wilkinson. This included the unisex toilets with floor to ceiling wall, electrics and VAT. Lee Fisher has also been approached to quote		Project Team	
2019/073	Skate Park – Quote received from Rampchild for double half pipe and quarter pipe. Groundworks would be approx. £3/4000. It will be possible to finance part of the project from Section 106 fund. Kettering Council could also be approached to see if they will contribute. It has been established that the KBC will maintain the skate park once built. It was decided that we should try to obtain a second quote for comparison		Project Team	
2019/074	Petanque – need to obtain price for materials. CG to approach CTA Plant Hire to see if we can loan a digger		CG	

2019/075				
6.	Bookings			
2019/076	Regular – all payments up to date and busy			
2019/077	Occasional – very busy with new bookings.			
7.	Premises			
2019/078	Maintenance – Door mats purchased			
2019/079	Health & Safety - nothing to report			
8.	Outstanding Actions List – see action list			
9.	Any other Business			
2019/080	Under 5's are organising a Pizza and Prosecco Night on 8 June from 19.00 until 23.30. Details available on their website.			
2019/081	Apple tree mural- BG to approach artist for individual prices to replace missing butterfly		BG	
2019/082	Clean up of carpark SW to circulate date		SW	
	Next Meeting: 13 May 2019 at Village Hall			