

Broughton Playing Field and Village Hall Association Committee Meeting
(VIA ZOOM)

MINUTES of meeting: 12 April 2021

Present at the Meeting: Clive Gresham, Chair (CG), Bryony Gates (BG), Barbara Zutshi (BZ), Ravi Zutshi (RZ) Andrew Tempest (AT), Gaynor Ireland (GI), Don Harper (DH), Pat Scouse (PS), Tim Durdin (TD), Simon Aston (SA) Laura Groom (LG)

Observers: Emma Smyth (ES) Broughton Under 5's, Judith McQuaid (JM) Scouts, Emily Hollis (EH) Community Fridge

Quorate: Yes

Item No	Agenda Item	Agreed Action	Owner	Date
1.	Welcome & Apologies.			
2021/053	Apologies were received from Barry Steptoe, Ivana Krajcova, Pat Scouse.			
2.	Minutes of Meetings held – 08/03/21. Minutes were approved and will be signed and published on the website			
3.	Matters Arising			
2021/054	Completed actions removed from Action list.			
4.	Treasurer's Report			
2021/055	TD distributed the report to the committee and went through the highlights. The report was accepted and will be published with the minutes. AT proposed to move £12000 to development fund. This was agreed. Income and expenditure statement will be submitted to external examiner. 2021/22 proposed budget was circulated prior to the meeting and approved			
2021/056	Hire Charges Review – Proposed changes to rental rates were circulated prior to the meeting. The increases would provide an additional £1500pa revenue. The proposals were agreed by the committee.			
5.	Bookings			
2021/057	Regular – BG reported that some user groups are starting to return.			
2021/058	Occasional- BZ reported that Children's yoga will be starting from Tuesday. Kettering Phoenix Ladies are hiring basketball court until May on Thursdays from 6.30 to 7.30pm Enquiry received about outdoor yoga classes. Guides have enquired about using the fields for rounders. They would require toilet access. Have been quoted £5 per session Outdoor Jumble sale with hire of tables and use of toilets for helpers on 2 May. Quoted £5 per hour. Party bookings received for July.			

	User updates/feedback			
2021/059	Under 5s ES advised they are now fully operational again. A note of thanks to CG for the quick fix of the vandalised outdoor play area.			
2021/060	Football All back, home changing rooms will be cleaned and café will open next week. Can a reminder be given on payment dates			
2021/061	Community Fridge Everything is good, starting to pick up again			
2021/062	Scouts Looking forward to starting back with outdoor activities to begin with			
2021/063	Bowls Still not able to return			
6.	Projects Update			
2021/064	Sketches of plans for the improvement of the changing rooms were circulated prior to the meeting via email. This would bring them up to FA standard. Initial talks with FA and Sports Foundation to discuss possible funding would need to go ahead before deciding on the two available options. Project Team to progress discussions and report back in due course			
2021/065	Consultation Document CG, JM and DH to meet to discuss after 17 th May		CG	24.05.21
7.	Fundraising Activities/Ideas			
2021/066	Joint fundraising with other user groups to be looked at. Perhaps also approach local schools who have students taking part in the Duke of Edinburgh Award Scheme who need to do volunteer work. CG to discuss with IK		CG/IK	10.05.21
8.	Premises			
	Estate & Maintenance report-			
2021/067	Guttering has been damaged by footballs being kicked at it. Fan covers have also been damaged. All guttering down car park side has been replaced. Numerous incidents of damage and vandalism currently.			
2021/068	Toilets in hall – middle cubicle is regularly blocked. Plumber has been and assessed. Problem with the initial fitting has caused the issues. 2 nd opinion to be obtained along with quotes for the work		RZ	10.05.21
2021/069	Lights in bar area are installed need to ctc John the Paint for quote for decoration	Obtain quote	CG	10.05.21
2021/070	Health & Safety – No issues.			
9.	Outstanding Actions List			
2021/071	Completed actions removed. Other items updated on action log.			
10.	Any Other Business			
2021/072	The location for the Memorial bench for Richard Tyler was circulated to the committee. Location approved			

2021/073	Email received regarding the skate park area from Ellen Hobday. The committee discussed the points raised and CG will communicate directly with Mrs Hobday. DH to monitor the situation with rubbish disposal in the mornings. SA will check in the evenings to see what mess is being left and rubbish not disposed of	CG to respond	CG	10.05.21
	Next meeting – Monday 10 May at 19.30 via Zoom			
	Meeting closed 21.46			