

## **Broughton Playing Field and Village Hall Association Committee Meeting**

**(VIA ZOOM)**

**MINUTES of meeting: 14 June 2021**

**Present at the Meeting:** Clive Gresham, Chair (CG), Bryony Gates (BG), Barbara Zutshi (BZ), Andrew Tempest (AT), Gaynor Ireland (GI), Don Harper (DH), Tim Durdin (TD), Barry Steptoe (BS), Simon Aston (SA) Kettering Football Club

Observers: Emma Smyth (ES) Broughton Under 5's,

**Quorate:** Yes

<b>Item No</b>	<b>Agenda Item</b>	<b>Agreed Action</b>	<b>Owner</b>	<b>Date</b>
<b>1.</b>	<b>Welcome &amp; Apologies.</b>			
2021/096	Apologies were received from Ravi Zutsh, Emily Hollis, Judith McQuaid, Ivana Krajcova			
<b>2.</b>	<b>Minutes of Meetings held – 10/5/21</b> Minutes were approved and will be signed and published on the website			
<b>3.</b>	<b>Matters Arising</b>			
2021/097	Completed actions removed from Action list. AGM to remain on the same date but via Zoom due to Covid restrictions			
<b>4.</b>	<b>Treasurer's Report</b>			
2021/098	Treasurer's report was circulated to Committee members prior to the meeting. There are two elements of the Visitor experience project that are not yet complete, the gate near skate park and the signage. AT to email council explaining that we are hopeful that they will be completed by end Aug. CG is to be reimbursed for May cleaning bill £216, deposit for marquee and characters for Village show and £293.98 for payment for anticlimb painting that has been completed. GI to be reimbursed £52 for purchase of Village Show raffle tickets			
<b>5.</b>	<b>Bookings</b>			
2021/099	<b>Regular –</b> BG reported that there are just 2 groups that haven't yet returned. Should be back to 20 groups by Sep. Ukulele group have moved to Cransley VH Drummers and Guitar group will become regular users. Several groups moved slots to accommodate Under 5's need to use the main hall on Monday and Thursday afternoons. This was very much appreciated.			
2021/100	<b>Occasional-</b> 14 provisional bookings currently. 3 will need to be cancelled due to new Covid regulations. One of which is an already rescheduled wake. Waiting for the new information to be published on Government website to see if it can still proceed.			

	<b>User updates/feedback</b>			
2021/101	<p><b>Football</b> All good. Event in July is now all outdoors. Parking issue, sorted(sort of) by parking on field. The location of defibrillator has been washed off the sign at back of hall, GI to complete.</p>			
2021/102	<p><b>Under 5's</b> A few DIY issues, will email over to BG. Bins seem to be getting full – CG to contact council to see when collections are and to arrange for an additional collection. Playground markings are fantastic and receiving great feedback from parents. GI asked if Under 5's would post a review of VH on Facebook page.</p>			
2021/103	<p><b>Bowls</b> Carrying on in groups of 6 until restrictions change</p>			
<b>6.</b>	<b>Projects Update</b>			
2021/104	Lease extension – the plan received from the Council was incorrect. It has been returned awaiting new one		CG	
2021/105	Petanque - work did not go ahead because of the logistics of machinery. It won't be completed quickly and may be better as a Community project.			
2021/106	<p>Benches – picnic table is ordered to be placed near children's play area. 2 benches for Skate park area Need to arrange a work party to do this</p>			
2021/107	<p>Richard Tyler memorial bench has been delivered and sited where it will go. Concrete plinth required at approx. cost of £80. £30 contribution from Mrs Tyler Plaque has arrived, CG has obtained a piece of oak to mount it in the walkway. Cost £110.40</p>			
2021/108	<p>Updated Development plan CG circulated the draft plans to meet Football Foundation requirements for the changing rooms to Committee prior to the meeting. These were the basis of further work by SWB who had responded quoting £2000 + vat for feasibility study relating to changing rooms and nursery space which was over and above any fees for planning. CG and BG reported they had held initial discussions with another Firm to discuss options and obtain a fee quote to submission of plans. The outline brief incorporated Changing Rooms, designated but integrated Under 5s area and the inclusion of an integrated social bar and living accommodation to create a Community Hub within the site. With 3D functionality to allow virtual walk through of the plan. Further details to be discussed with interested parties and reported back at next meeting.</p> <p>If the Committee decided to consider a move away from SWB TD commented that there could be significant breakage costs. CG believed that apart from the most recent preliminary work on the changing rooms all costs incurred had already been settled. The matter to be fully explored before any final decision is made.</p>			

7.	<b>Premises</b>			
	<b>Estate &amp; Maintenance report-</b>			
2021/109	Disabled toilet handle broke. Replaced at cost of £25.02 Guttering broke but has been replaced			
2021/110	Skate ramp – CG spoke to Dave Childs and reported the damage to balustrade, and he has repaired them. SA mentioned people are sliding on it and getting splinters – CG reported to Council. One or two of the boards may require attention in the future. A sign to read this is not a slide may be useful – suggest to Council			
2021/111	Bar redecoration John the Paint has quoted £254 incl vat Including repainting the cupboards underneath the counter, as this is not required then it will be slightly cheaper.			
2021/112	Car Park spaces have been marked out, there are now more spaces than originally expected. A further complaint was received regarding the parking on the Lane. CG responded via email.			
2021/113	Heating PS has a contact who is going to take a look and suggest some options. Christian Price (electrician) offered to go to wholesaler to ask for suggestions of alternative radiant heating systems and obtain prices. Some of the recently replaced elements have failed and a solution needs to be found by Autumn 2021.			
2021/114	Storage container 3 prices have been obtained ranging between £4,000 to £6,000 including delivery. The one at £4113 was deemed adequate. SA asked on behalf of KFC asked if VH would be prepared to purchase the container and they repay 50% of the cost over a 6 month period a monthly basis. Committee agreed. SA to make arrangements for purchase. Container to be sited at bottom of field.			
2021/115	<b>Health &amp; Safety –</b> No issues.			
9.	<b>Outstanding Actions List</b>			
2021/116	Completed actions removed.  Other items updated on action log.			
10.	<b>Any Other Business</b> none			
	<b>Next meeting AGM followed by Committee Meeting Monday 12 July at 19.30 via Zoom</b>			
	<b>Meeting closed 21.24</b>			