

Broughton Playing Field and Village Hall Association Committee Meeting

MINUTES of meeting: 13 May 2019

Present at the Meeting: Bryony Gates (BG), Gaynor Ireland (GI), Phil West (PW), Jayne Smith (JS), Mary Rust (MR), Shelagh West (SW), Barry Steptoe (BS), Richard Tyler (RT), Barbara Zutshi (BZ)
 Observers: Judith McQuaid (Scouts)

Quorate: Yes

Item No	Agenda Item	Agreed Action	Owner	Date
1. 2019/083	Apologies: Clive Gresham, Tim Durdin, Eric Wells, Rebecca Fox The meeting was chaired by BG			
2. 2019/084	Minutes of Meeting – 08 April 2019 The minutes subject to two minor alternations, were approved and will be published			
3. 2019/085	Matters Arising Completed actions 2019/072 2019/074 2019/081 All other outstanding items were updated and/or moved forward to next meeting. There were no other matters arising.			
4. 2019/086	Treasurer's Report TD circulated his report, draft accounts and budget via email. A copy is attached to the minutes. Committee agreed to sign off budget			
5. 2019/087	Projects - update Electrical work has been completed. Kitchen needs some redecoration			
2019/088	Petanque – work is to be carried out on 1 st June. Volunteers required for refreshments			
2019/089	Changing rooms - quote of £9875 incl vat has been received from Steve Wilkinson. Lee Fisher's quote was higher. Steve Wilkinson has been commissioned to start work in July RT has applied to The Football Foundation for funding and reply is expected this week. TD has applied to KBC for £5k BG has applied to Maud Elkington & Constance Travis Trusts. Kettering Football Club might also do some fundraising.		Project Team	
2019/090	Skate Park – CGA Plant are going to assist with the groundwork which will reduce the cost. A second quote of £19205+vat has been received, this is more than the quote from Rampchild. Waiting for third quote. Application for funding to Mick George is being prepared. If there is no funding available from outside sources, then the project could be funded from section 106 or development fund		Project Team	
2019/091	It was agreed that other projects should be investigated if we are fortunate to receive full funding from Mick George.			
6. 2019/092	Bookings Regular – all payments up to date. Julie Doyle from Toybox is finishing in July and presently there is no one to take over.			

	Scout AGM June 18 th at 18.30. VH committee members welcome to attend. Shelagh and Phil West would like to attend			
2019/093	Occasional – photos of recent events will be put on website. One hirer did not leave the hall in good order, so the deposit will be retained			
7.	Premises			
2019/094	Maintenance – Brickwork in doorways of storage areas in hall is loose. Ask Steve Wilkinson to look when he is next in		PW	
2019/095	Light fitting in toilet needs to be reaffixed		PW	
2019/096	Worktop in kitchen is underway		PW	
2019/097	Florescent tube in kitchen has been replaced. The starter needs checking in the other one		PW	
2019/098	Oven has been fixed			
2019/099	Health & Safety - nothing to report			
8.	Outstanding Actions List – see action list			
9.	Any other Business			
2019/100	BS suggested approaching a local estate agent to advertise their properties on a board in the Village Hall for a rental fee. BS to investigate further.		BS	
2019/101	JM asked if scouts could have more noticeboard space – to be investigated		BG/PW	
2019/102	AGM 10 June 2019. Will be advertised to try and encourage a good turnout			
	Next Meeting: 10 June 2019 at Village Hall			