

Broughton Playing Field and Village Hall Association Committee Meeting

(VIA ZOOM)

MINUTES of meeting: 10 May 2021

Present at the Meeting: Clive Gresham, Chair (CG), Bryony Gates (BG), Barbara Zutshi (BZ), Ravi Zutshi (RZ), Andrew Tempest (AT), Gaynor Ireland (GI), Don Harper (DH), Pat Scouse (PS), Tim Durdin (TD), Barry Steptoe (BS), Laura Groom (LG), Ivana Krajcova (IK)
Observers: Emma Smyth (ES) Broughton Under 5's, Judith McQuaid (JM) Scouts

Quorate: Yes

Item No	Agenda Item	Agreed Action	Owner	Date
1.	Welcome & Apologies.			
2021/074	Apologies were received from Simon Aston and Emily Hollis			
2.	Minutes of Meetings held – 12/4/21 Minutes were approved and will be signed and published on the website			
3.	Matters Arising			
2021/075	Completed actions removed from Action list. No other matters arising			
4.	Treasurer's Report			
2021/076	The handover of the documentation for Treasurer's role has been completed. 2020/21 accounts have been signed off. Treasurer's report was circulated to Committee members prior to the meeting, TD updated the committee on the status of various grants in progress. AT to apply for Covid restart grant on the basis the Village Hall meets the criteria.			
5.	Bookings			
2021/077	Regular – BG reported that 8 groups are back using the hall with more returning next week. Predicted to be back to full strength in June.			
2021/078	Occasional- BZ reported that Children's yoga has started. Zumba has folded Drummers will be restarting New enquiry from Psychics			
	User updates/feedback			
2021/079	Under 5s New preschool leader has been appointed and there is currently a vacancy for a preschool assistant. The play area and car park are to be marked out on 28 May.			

	Complaint received via the Parish Council regarding parking in the lane, CG has replied with an explanation of the steps that have been taken to try to resolve the issue.			
2021/080	Football All restarted. Looking at storage options for goal posts etc. Proposal Regarding the siting of a container on the site will be sent to VH Committee – Cost iro £3,000 which to be split 50/50 with KFC and BVH. No requirement for hardcore base. Committee agreed in principle.			
2021/081	Scouts Thank you to Village Hall for support with the garage sale. Scouts to have a camp overnight on the Friday before Village Show JM asked for tolerance from all user groups regarding cleaning and use of the hall as users re-acquaint themselves with conditions for the hire of the hall.			
2021/082	Bowls Looking forward to returning in groups of 6 from 20 May			
6.	Projects Update			
2021/083	CG & RZ met with the architects (SWB) who came up with various options. A draft plan needs to be drawn up to be presented to the Football Foundation. CG to set out requirements to SWB.		CG	
2021/084	Lease extension – CG spoke to council again and is waiting for a further response		CG	
2021/085	Petanque –improvements to be made to the surface of the court. Committee agreed to £350 costs for manpower, digger, fuel and stone crusher. Work to be carried out on Sunday			
7.	Fundraising Activities/Ideas			
2021/086	CG to discuss with IK. JM would be happy to help with fundraising ideas Some suggestions were 400 club, outdoor cinema, race night. CG to arrange a meeting.		CG/IK	
8.	Premises			
	Estate & Maintenance report-			
2021/087	Fire check to be carried out this week		RZ	
2021/088	IK and BZ to begin cleaning chairs – Other Committee help requested if available on Sunday 16 th May		IK/BZ	
2021/089	CG circulated a note regarding the lining of the car park at the same time as the work by under5s on the outdoor play area to share the £600 + VAT set up charges with Under 5's. Total cost to BVH £505 + Vat. Committee approved.			
2021/090	CG shared a quote from Christian Price for replacing the hall lights with LED strip lights to improve both lighting and efficiency. Cost £980 inc VAT. Previously quoted £1200 +vat by Drages in 2017 (didn't proceed) AT to incorporate into a capital grant request from North Northants Council alongside the replacement heating. Committee approved in principle and added to Project list.			
2021/091	Health & Safety – No issues.			
9.	Outstanding Actions List			
2021/092	Completed actions removed.			

	Other items updated on action log.			
10.	Any Other Business			
2021/093	Golf on the VH field – a continued problem, perhaps the council can write to the gentleman who persistently ignores the signs			
2021/094	ACRE renewal due. GI to obtain information on how to do this from the Acre website			
2021/095	Committee agreed to hold this year's AGM on 12 July in the hope it can be an open meeting to be held in the Hall. BG to advise Table Tennis the hall will not be available that evening. Posters to be produced for approval at June meeting		BZ/CG	
	Next meeting – Monday 14 June at 19.30 via Zoom			
	Meeting closed 21.20			